



APPROVED  
JUL 22 2025  
AB

# Corporation of the Municipality of Calvin

## REGULAR MEETING OF COUNCIL

Date: June 24, 2025

Time: 6:00pm

1355 Peddlers Drive, Calvin, ON

Attendance: Mayor Gould, Councillors Grant, Latimer, Moreton;

Staff: CAO Donna Maitland, PW Superintendent Carr and Deputy Clerk Araujo.

Regrets: Councillor Manson

Guests: M. Anderson-encompassit, T. Hutchinson-McDougall Insurance both via Teams

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### 1. CALL TO ORDER

Resolution Number: 2025-203

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT this June 24<sup>th</sup>, Regular Meeting of Council be called to order @6:00 p.m. by Mayor Gould who indicates that Councillor Manson has submitted his regrets and is unable to attend this meeting, and that quorum has been achieved.

**Result: Carried**

### 2. APPROVAL OF AGENDA

Resolution Number: 2025-204

Moved By: Councillor Moreton

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

**Result: Carried**

### 3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST -

Councillor Grant declared a conflict of interest with agenda item number 6.3, matter Public Works Superintendent Report-RFQ-2025-02 Land Surveying Services Stewarts Roads as Stewarts Rd involving potentially my parents.

### 4. APPROVAL OF PREVIOUS MEETING MINUTES

Resolution Number: 2025-205

Moved By: Councillor Latimer

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of June 10<sup>th</sup>, be approved as presented and circulated.

**Result: Carried**

### 5. DELEGATIONS TO COUNCIL - NONE

## **6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS**

### **6.1 Cyber Security– Hutchison Insurance and Encompass IT**

**Resolution Number: 2025- 206**

**Moved By: Councillor Latimer**

**Seconded By: Councillor Grant**

WHEREAS in the Fall of 2024 Council for the Corporation of the Municipality of Calvin directed staff to obtain a quote for cyber insurance,

AND WHEREAS staff followed through on that direction, submitted all relevant application materials to the Municipality's insurer and has now received a quote for a cyber insurance policy;

AND WHEREAS Council received the policy details and a presentation from Encompass IT who manage the municipality's information technology infrastructure;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin, hereby defers the decision to purchase of cyber insurance from Hutchison Insurance, as quoted to budget deliberations.

**Result: Carried**

### **6.2 CAO Report – CAO28-2025 Accessibility for Ontario Disability Act, 2025**

**Resolution Number: 2025-207**

**Moved by: Councillor Latimer**

**Seconded by: Councillor Moreton**

That Council accepts the CAO report CAO28-2025- Accessibility for Ontarians Disability Act, 2025 (AODA) and Integrated Accessibility for Standards Regulation (Ontario Regulation 191/11) IASR Municipal Compliance

AND FURTHER THAT Council approves to adopt as policy, as presented, the document entitled "Maintenance and Disruption Procedures – Accessible Elements in Public Spaces."

**Result: Carried**

*Councillor Grant leaves his chair at 7:10pm, having declared a conflict of interest with item 6.3 Public Works Superintendent Report-RFQ-2025-02 Land Surveying Services Stewarts Roads.*

### **6.3 Public Works Superintendent - RFQ-2025-02 Land Surveying Services Stewarts Road**

**Resolution Number: 2025-208**

**Moved by: Councillor Latimer**

**Seconded by: Councillor Moreton**

WHEREAS Council directed the CAO to engage professional firms to submit quotes for a survey of Stewarts Road to the bridge, by Resolution No. 2025-181;

AND WHEREAS, that should the cost be over \$23,000.00, proceeding will require Council approval, and that the cost of surveying the lands be borne by the Township;

AND WHEREAS, that the Planner of Record, Tulloch Engineering, review the survey and bring forth a recommendation to Council with respect to the survey results;

FURTHERMORE; a Request for Quotation was executed for the purpose of Land Surveying Services; and that the lowest bid was \$7,910.00 by Adam Kasprzak Surveying Ltd.;

AND FURTHERMORE, the bid is below the pre-approved \$23,000.00 and the Municipality of Calvin will enter into an agreement with Adam Kasprzak Ltd. to provide the land surveying services of Stewarts Road;

BE IT HEREBY RESOLVED that Council approves of this recommendation.

**Result: Carried**

*Councillor Grant returns to his chair at 7:13pm*

## **7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES**

**Resolution Number: 2025-209**

**Moved By: Councillor Latimer**

**Seconded By: Councillor Grant**

7.1 Town of Mattawan – Resolution 2025-073 Strong Mayor Powers

7.2 North Bay Parry Sound District Health Unit Finance and Property and Board of Health Meeting Agendas

7.3 CAO Report CAO29-2025 Ministry of Municipal Affairs and Housing Workshop

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby received the Consent Agenda Items as presented.

**Result: Carried**



## **8. ADMINISTRATIVE MATTERS:**

### **8.1 Township of Black River Matheson Firefighter Certification Opposition Letter**

**Resolution Number: 2025- 210**

**Moved By: Councillor Moreton**

**Seconded By: Councillor Latimer**

WHEREAS Council and the Fire Chief for the Corporation of the Municipality of Calvin and its Council supports the Township of Black River Matheson's Resolution 2025-10.b opposing the mandatory firefighter certification requirements as currently outlined in O.Reg 343/22 and their request for support measures outlined in their letter dated June 10, 2025 to the Fire Marshal of Ontario;

NOW THEREFORE BE IT RESOLVED THAT a copy of this resolution and a copy of The Township of Black River Matheson's Resolution and letter be forwarded to the Fire Marshal of Ontario, the Solicitor General, the Premier of Ontario, MPP Vic Fedeli, the Association of Municipalities of Ontario, and the Federation of Northern Ontario Municipalities.

**Result: Carried**

### **8.2 Public Works Superintendent Monthly Report PWS 2025-10**

**Resolution Number: 2025-211**

**Moved by: Councillor Latimer**

**Seconded by: Councillor Moreton**

WHEREAS, the Public Works Superintendent has provided a report for Council,  
AND FURTHERMORE, Council for the Corporation of the Municipality of Calvin accepts the report as provided.

**Result: Carried**

### **8.3 Calvin Union Cemetery By-Law Amendment**

**Resolution Number: 2025-212**

**Moved by: Councillor Moreton**

**Seconded by: Councillor Grant**

WHEAREAS the Calvin Union Cemetery By-Laws must be consistent with the The Bereavement Authority of Ontario (BAO) requirements;

AND WHEREAS the current by-law has been identified by staff to be inconsistent with the BAO requirements in a number of areas;

AND WHEREAS the BAO has reviewed and provided recommendations for changes to the Corporation of the Municipality of Calvin's Cemetery By-Law;

AND WHEREAS as per the submission procedures for approval of Cemetery By-Laws or By-Law Amendments by the Registrar, Funeral, Burial and Cremation Services Act, 2002, Bereavement Authority of Ontario (reference sections 151, 152 and 153 of Ontario Regulation 30/11) states that no cemetery/crematorium by-law or by-law amendment is effective until the registrar has approved it,

AND WHEREAS a notice of filing must be published once in a newspaper with general circulation in the locality in which the cemetery is located; conspicuously posted on a sign for 4 weeks at the cemetery entrance; and delivered to each supplier of markers who has delivered a market to the cemeteries during the previous 12-month period;

AND WHEREAS proof of having met the requirements as outlined above is required to be submitted to the BAO along with the draft by-law for their approval prior to the by-law coming into effect,

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin approve of the draft Cemetery By-Law as provided by staff;

AND FURTHER THAT staff be directed to comply with the notice of filing requirements, and later the submission of all pertinent documents to the BAO;

AND FURTHER THAT once BAO approves of the draft by-law, (with or without changes) that it be brought back to Council for adoption and implementation.

**Result: Carried**

#### **8.4 Public Works Superintendent Report - Winter Sand**

**Resolution Number: 2025-213**

**Moved by: Councillor Grant**

**Seconded by: Councillor Latimer**

WHEREAS a request for quotation was executed for the supply of 3000 tonnes of screened winter sand;  
AND WHEREAS two bids were received,  
AND WHEREAS the lowest bid received was from A. Miron Topsoil Limited for a total of \$54,172.20,  
AND FURTHERMORE, the cost of the winter sand will be included in the 2025 budget;  
BE IT HEREBY RESOLVED that Council for the Corporation of the Municipality of Calvin approves of this recommendation.

**Result: Carried**

#### **8.5 Request for Letter of Support – Mattawa River Business Development Group**

**Resolution Number: 2025-214**

**Moved by: Councillor Grant**

**Seconded by: Councillor Latimer**

WHEREAS Council for the Corporation of the Municipality of Calvin is in receipt of a correspondence from the Mattawa River Business Development Group requesting Council submit to them a letter of support indicating that Council is in support of their business plan however, due to budget constraints the Municipality is not in a position to provide financial support to the entity, but is committed to participating in it in a non-financial capacity where possible;  
AND FURTHERMORE, that its letter of support indicate Council recognizes the organization's potential and that it aligns with key provincial priorities and addresses long-standing service gaps in rural economic development,  
AND FURTHERMORE that Council supports this with the condition that Calvin's businesses are represented on the board;  
NOW THEREFORE BE IT RESOLVED THAT as requested, Council for the Corporation of the Municipality of Calvin encourages the Province to consider the organization a worthwhile and timely investment in Northern Ontario;  
AND THAT a copy of this resolution be forwarded to the Mattawa River Business Development Group as Council's response to their request for a letter of support.

**Result: Carried**

#### **9. AGENCIES, BOARDS, COMMITTEES**

**Resolution Number: 2025-215**

**Moved by: Councillor Latimer**

**Seconded by: Councillor Grant**

- 9.1 North Bay Mattawa Conservation Authority – Councillor Moreton
- 9.2 East Nipissing Planning Board- Councillor Grant, Mayor Gould
- 9.3 Physician Recruitment -Mayor Gould
- 9.4 Mattawa Regional Police Services Board -Councillor Grant
- 9.5 Canadian Ecology Centre - Mayor Gould
- 9.6 Casselholme Exit Strategy- Mayor Gould

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the Agencies, Board, Committee Reports and/or Minutes provided by Council members at this meeting.

**Result: Carried**

#### **10. CLOSED MEETING – NONE**

#### **11. RETURN TO OPEN SESSION -n/a**

## **12. CONFIRMATORY BY-LAW**

**By-Law # 2025-31**

**Resolution Number: 2025-216**

**Moved By: Councillor Moreton**

**Seconded By: Councillor Latimer**

**NOW THEREFORE BE IT RESOLVED THAT** By-Law 2025-31 being a By-Law to confirm the proceedings of Council be approved.

**Result: Carried**

## **12. ADJOURNMENT**

**Resolution Number: 2025-217**

**Moved By: Councillor Moreton**

**Seconded By: Councillor Grant**

**NOW THEREFORE BE IT RESOLVED THAT** Council for the Corporation of the Municipality of Calvin now be adjourned @ 8:00p.m.

**Result: Carried**